



J. TYLER McCAULEY
AUDITOR-CONTROLLER

COUNTY OF LOS ANGELES DEPARTMENT OF AUDITOR-CONTROLLER

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April 12, 2006

TO: Mayor Michael Antonovich
Supervisor Gloria Molina
Supervisor Yvonne B. Burke
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

FROM: J. Tyler McCauley 
Auditor-Controller

SUBJECT: **NOTICE OF INTENT TO ACQUIRE THROUGH AN INFORMATION
TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT
(ITSSMA) WORK ORDER CONTINUED DEVELOPMENT AND
MAINTENANCE FOR THE AUDITOR-CONTROLLER'S
COMMUNITY REDEVELOPMENT AGENCY (CRA) SYSTEM**

This is to advise you of our intent to request the Internal Services Department (ISD) to execute an ITSSMA Work Order with Pyramid Consulting for twelve months with a maximum amount of \$300,000 for the support of the Department of Auditor-Controller's Community Redevelopment Agency (CRA) project. This is in addition to the prior Work Order (N10-0127) for \$299,999 that expired March 31, 2006. The execution of this new Work Order will cause this project to exceed the \$300,000 project limit. In accordance with ITSSMA Guidelines, prior Board notice is required for projects that will exceed \$300,000.

BACKGROUND

The Department of Auditor-Controller is redeveloping the functionality of their existing CRA application. This application currently resides on an IBM Mainframe. It is being redeveloped as a web application on a server platform. The CRA application is responsible for tracking property value increases due to redevelopment of blighted areas within the County, calculating the amount of property taxes due each CRA and determining the tax revenue loss for each affected taxing entity. This redevelopment effort will increase the ability of the Auditor-Controller to more accurately track the cash flow to and from the CRAs.

The original Work Order, in effect from January 26, 2005 until March 31, 2006, for the total maximum amount of \$299,999, provided support for the ongoing development for the data model and associated responsibilities. The new Work Order will extend this support through the phased implementation of this project.

SCOPE OF WORK

The Consultant will work with the System Analysts on the Auditor- Controller's staff and the General Government Systems Division (GGSD) technical staff to develop viable database design enhancements for the CRA project. The design will be based on the business requirements, functional specifications and active participation in Joint Applications Design (JAD) sessions. The scope of work includes defining the database model and data architecture for the project, with ease of maintenance and application performance in mind, and interfacing with the Auditor-Controller Project Manager and the GGSD Technical Project Manager to communicate status and aid in identifying, defining and resolving the technical issues of the project. Furthermore, the Consultant will be expected to interact and mentor the other County staff assigned to the project.

The Secured Tax Roll functionality of this project will be implemented by June 30, 2006. Beginning in July 2006, the Redemption and Supplemental Tax roll functionality of the database will be developed and phased into production for implementation by July 1, 2007.

JUSTIFICATION

The CRA Accounting System is a vital component of the Auditor-Controller's Property Tax systems. It tracks incoming and outgoing funds to/from Community Redevelopment Agencies. The project is a vital component of the Auditor-Controller's Business Automation Plan (BAP) for the upcoming fiscal year. Currently there is no County staff available to perform the Database Architect tasks on the project. As a result, the department used a contractor to supplement County staff. However, the consultant provided by the contractor on the prior Work Order was unable to continue on the project and the Work Order expired March 30, 2006. ISD rebid the project requirements and Pyramid Consulting was selected as the lowest price bidder who met the minimum requirements.

FISCAL IMPACT

The new Work Order will be for twelve months with a maximum amount of \$300,000. The contractor's hourly rate for this Work Order is only 2.2% higher than the hourly rate on the prior Work Order. Funding for the Work Order is included in the Auditor-Controller's budget for the CRA for FY 05-06.

Consistent with the ITSSMA policies and procedures, we are informing your Board of our intention to execute the proposed Work Order. In two weeks time, we will instruct ISD to proceed and execute the new Work Order.

If you have any questions or need additional information, please contact Terri Sebastian, Section Manager, Property Tax Systems, Internal Services Department, at (562) 940-3016.

JTM:GS:le

c: Chief Administrative Officer
County Counsel
Executive Officer, Board of Supervisors
Director, Internal Services Department

NOTED AND APPROVED:



Jon W. Pullinwider
Chief Information Officer

4-13-06
Date